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## Plan Overview

*A Data Management Plan created using DMPonline*

**Title:** Focus group to gain insight for future feedback systems for training purposes.

**Creator:** Ayrton Braam

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**Data Manager:** Ayrton Armando Braam, Dongxu Lu

**Project Administrator:** Ayrton Armando Braam, Dongxu Lu

**Contributor:** Mohammed Al Owayyed, Willem-Paul Brinkman

**Affiliation:** Delft University of Technology

**Template:** TU Delft Data Management Plan template (2021)

### Project abstract:

A focus group made up of several Kindertelefoon volunteers and staff are interviewed in order to learn about their opinions and ideas for generating for a virtual agent feedback-system. The focus group will be presented with different concepts and ideas to discuss.

**ID:** 106974

**Start date:** 12-09-2022

**End date:** 19-05-2023

**Last modified:** 16-01-2023

### Copyright information:

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# Focus group to gain insight for future feedback systems for training purposes.

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## 0. Administrative questions

### 1. Name of data management support staff consulted during the preparation of this plan.

My faculty data steward, Santosh Ilamparuthi, has reviewed this DMP on 01-12-22.

### 2. Date of consultation with support staff.

2022-12-01

## I. Data description and collection or re-use of existing data

### 3. Provide a general description of the type of data you will be working with, including any re-used data:

Type of data	File format(s)	How will data be collected (for re-used data: source and terms of use)?	Purpose of processing	Storage location	Who will have access to the data
Summary of the notes taken of the opinions of the focus group	.txt files	Typed on a personal laptop during the interactions with the focus group.	To gain insight into possibilities to develop software in the future.	Project storage drive at TU Delft.	Ayrton Armando Braam & Dongxu Lu
The informed consent form	.csv	Online survey	To gain permission to use their opinions for the summary.	Project storage drive at TU Delft.	Ayrton Armando Braam & Dongxu Lu

### 4. How much data storage will you require during the project lifetime?

- < 250 GB

## II. Documentation and data quality

### 5. What documentation will accompany data?

- README file or other documentation explaining how data is organised

## III. Storage and backup during research process

### 6. Where will the data (and code, if applicable) be stored and backed-up during the project lifetime?

- Project Storage at TU Delft

The data stored will be the notes taken during the focus group interactions. There will be no code involved during the focus group.

## IV. Legal and ethical requirements, codes of conduct

### 7. Does your research involve human subjects or 3rd party datasets collected from human participants?

- Yes

### 8A. Will you work with personal data? (information about an identified or identifiable natural person)

*If you are not sure which option to select, ask your [Faculty Data Steward](#) for advice. You can also check with the [privacy website](#) or contact the privacy team: [privacy-tud@tudelft.nl](mailto:privacy-tud@tudelft.nl)*

- No

The data collected are the anonymized notes of the discussions and opinions of the focus group.

### 8B. Will you work with any other types of confidential or classified data or code as listed below? (tick all that apply)

*If you are not sure which option to select, ask your [Faculty Data Steward](#) for advice.*

- No, I will not work with any confidential or classified data/code

### 9. How will ownership of the data and intellectual property rights to the data be managed?

*For projects involving commercially-sensitive research or research involving third parties, seek advice of your [Faculty Contract Manager](#) when answering this question. If this is not the case, you can use the example below.*

Any data which will be stored on a TU Delft server where only the four contributors, Ayrton Braam, Dongxu Lu, Willem-Paul Brinkman, and Mohammed Al-Owayyed, have access to. After the research has been concluded, all data will be made public according to the TU Delft Research Data Framework Policy.

## V. Data sharing and long-term preservation

### 26. What data will be publicly shared?

- All data (and code) produced in the project

The anonymized data notes will be published. There is no personal data to share as none will be collected.

### 28. How will you share your research data (and code)?

- All data will be uploaded to 4TU.ResearchData

**30. How much of your data will be shared in a research data repository?**

- < 100 GB

**31. When will the data (or code) be shared?**

- At the end of the research project

**32. Under what licence will be the data/code released?**

- CC BY

We will only store the anonymized notes as data.

## **VI. Data management responsibilities and resources**

**33. Is TU Delft the lead institution for this project?**

- Yes, the only institution involved

**34. If you leave TU Delft (or are unavailable), who is going to be responsible for the data resulting from this project?**

Mohammed Al Owayyed ([M.AIOwayyed@tudelft.nl](mailto:M.AIOwayyed@tudelft.nl)) and Willem-Paul Brinkman ([W.P.Brinkman@tudelft.nl](mailto:W.P.Brinkman@tudelft.nl)).

**35. What resources (for example financial and time) will be dedicated to data management and ensuring that data will be FAIR (Findable, Accessible, Interoperable, Re-usable)?**

4TU.ResearchData is able to archive 1TB of data per researcher per year free of charge for all TU Delft researchers. We do not expect to exceed this and therefore there are no additional costs of long term preservation.