Plan Overview

A Data Management Plan created using DMPonline

Title: Chinese Whispers: Choral singing in a second language - Nationwide questionnaire

Creator: Eloise McCann

Principal Investigator: Eloise McCann

Data Manager: Eloise McCann

Affiliation: University of Hull

Template: University of Hull

ID: 56553

Last modified: 23-04-2020

Copyright information:

The above plan creator(s) have agreed that others may use as much of the text of this plan as they would like in their own plans, and customise it as necessary. You do not need to credit the creator(s) as the source of the language used, but using any of the plan's text does not imply that the creator(s) endorse, or have any relationship to, your project or proposal

Chinese Whispers: Choral singing in a second language - Nationwide questionnaire

Section 1: Project information

Project Title

Chinese Whispers: Choral singing in a second language

Project duration (aa/bb/cc-xx/yy/zz)

01/09/2019-01/03/2022

Partners (if applicable)

Question not answered.

Brief description

The main aim of this research is to study the experiences of singing in a second language. This will be achieved by asking members of choirs who sing in a foreign language to complete a questionnaire about their experiences of being in the choir. The two research questions below will be the focus of the research.

1. What emotional experiences are reported by singers when rehearsing and performing songs in a non-native language?
2. How do these experiences change as the repertoire and language become more familiar during the learning (rehearsal) process?

This study will be an online questionnaire that is sent to choirs such as the Manchester Confucius Institute choir, who predominantly singing in a different language to the native language of the members of the choirs.

Faculty or University requirements for data management

Question not answered.

Funding body/bodies

Budget (estimate if necessary)

Question not answered.

Funding body requirements for data management

Question not answered.

Section 2: Data, Materials, Resource Collection Information

Brief description of data being created or compiled

Data collected in this research will be anonymised. No personal information will be collected. The data is an online questionnaire with quantitative and qualitative questions. The data will be kept on an encrypted computer as well as on the University of Hull Box.

Data Collection process

Online questionnaire using Jisc surveys.

Are there existing forms of the data that will be used as the basis for the research? If so, provide a brief description and citation

No

Will the data be available in electronic format (if so then state format(s))?

The data will only be available in electronic format.

Will the data be available in non-digital form (if so then state format(s))?

No

Will the data stand alone and be comprehensible to a third party or be accompanied by explanatory documentation (e.g. a data dictionary)?

It will be stand alone.

Describe the quality assurance process for data management

The project is supervised by Dr Elaine King and Dr Shane Lindsay.

Section 3: Ethics, Intellectual Property

How will the ethical aspects of data storage and subsequent access be addressed?

All data collected will be anonymised and kept on a secure, encrypted computer. The online survey tool is recommended by the university.

Will the data comply with relevant legislation such as Data Protection Act, Copyright, Design and Patents Act, Freedom of Information Act, etc.?

Yes. All data will be anonymised.

If several partners are involved, how will compliance be assured?

Section 4: Access and Use of Information

Are you required, or do you intend to share the data, and with whom? If so, when?

The data will only be shared with the supervisors of the project and it will be used for a doctoral thesis. All the data will be anonymous.

If the answer to 4.1 is yes, in what format will data be shared?

The data itself will only be shared with supervisors of the project and an analysis of the data will be published in the doctoral thesis.

Will data have to be stored and/or made accessible for a specific period (if so, how long)?

The data is anonymised and PDF versions of the answers given from the questionnaire will be kept on the University box. As soon as the survey is closed, they will be deleted from Jisc so only the PDF copies exist.

Who may need or wish to have access to the data?

Only myself and my supervisors will have access to the data.

How do you anticipate the data being used subsequent to the project?

The analysis of the data will be published in papers or book chapters but the data itself will not be used after this project.

Section 5: Storage and Backup of Data

During the lifespan of the project, where and how will the data be stored?

The data will be stored on the University box site and on an encrypted, password protected computer that only the researcher will have access to.

On completion of the project, where and how will the data be stored?

Upon completion of the project, the questionnaire results will be deleted from Jisc and converted to PDF. The data will be preserved for 10 years after the research has taken place. Once the 10 years is complete, the data will be destroyed. It will be stored on Hydra Digital Repository as this can be set to private and is recommended by the University. The research will be responsible for this data.

What provision is being made for backup of the data?

The University box site is used for backup of the data.

Will different versions of the data be stored? If so, what frequency of versioning will be appropriate?

Yes, during the project the data will be on Jisc as survey results and in PDF form on the University of Hull box.

Section 6: Archiving and Future Proofing of Information

What is the long-term strategy for future proofing of the data?

The data will be preserved for 10 years after the research has taken place. Once the 10 years is complete, the data will be destroyed. It will be stored on Hydra Digital Repository as this can be set to private and is recommended by the University.

How will the data be managed after the life of the project, for how long and in what format? (N.B. This question refers to the detail of preservation and archiving actions, not just how it will be stored - that is addressed in question 5.2)

All the data will be in PDF format.

If the data include confidential or sensitive information, how will these data be managed to prevent possible future breaches?

All data will be anonymised and no personal information is collected.

If metadata or explanatory information is to be archived, how will this be linked to the data?

How will the data be cited?

Section 7: Resourcing of Data Management

List the specific staff who will have access to the data and denote who will have the responsibility for data management.

Eloise McCann - responsibility for data management
Dr Elaine King - access to data
Dr Shane Lindsay - access to data

How will the data management described in this document be funded?

How will data storage be funded?

Section 8: Review of Data Management process

How will the data management be adhered to?

Regular reviews with supervisors will ensure the data management is adhered to.

Who will review the data management plan? What is the schedule for this review?

The FACE ethics team will review the data management plan during ethical approval.

Section 9: Statements and personnel details

Statement of agreement

Principle investigator
Eloise McCann
22-04-2020

Expertise of Researchers